

PSA COMMITTEE MEETING MINUTES

St Vincent de Paul Primary School PSA

Date | time 18 September 2018 @ 7.30pm | *Meeting called to order by* Sheree McCarthy (Co-Chair)

In Attendance

Sheree McCarthy (Co-chair), Gary Bullock (Co-chair), Jo Anderson (Vice Chair), Gill Pegler (Treasurer), Jon White (Head), Rosemary Sherry (Deputy Head), Monica Rosales (Parent)

Apologies

Liz Marshall (School Governor), Aleya Chowdhury-Street (Secretary), Linda Doyle (Parent), Michael Downes (former staff)

Items for Discussion

1. Cheques for £1,500.00 (from 2017/18 fundraising efforts) and £1,000.00 (first payment of 2018/19 academic year) were raised and handed over to Mr. White.
2. Review of 2017/18 Leavers Disco receipts - £ 1,331.32 raised including float and DJ expenses. Slightly down on previous years Leavers Disco takings but satisfactory outcome. It was pointed out by Jo and Gary that all sweets, crisps, biscuits, drinks and glow toys practically sold out, therefore, it is necessary to restock before next disco on 28th September 2018.
3. Mr. White informed those present about upcoming school-based projects for possible PSA involvement/fundraising:
 - a. Replacement of Monkey Bars on field equipment
 - b. New equipment for infant playground
 - c. Assistance with funds for ongoing Year 1 outside space development
 - d. Red Shed Project
 - e. Raised planting beds for KS1 and gardening projects for KS2
4. Mrs. Sherry advised that Miss Culkin has taken on the task of preparing/organizing printed Christmas Cards incorporating pupil designs.
5. Sheree McCarthy advised that new sponsored football team kits are ongoing and should be available soon.
6. It was decided the previously discussed Colour Run event will be postponed pending further investigation and discussion of local effects of die/powder packs and impact on events within the school and church.
7. Bags for Schools - Monica asked if it was possible to arrange another Bags for Schools collection. Jo Anderson asked if Monica would be willing to take responsibility for arranging the upcoming years collection dates – Monica agreed to organise this on behalf of the PSA.

8. Christmas Fayre – it was decided that a Santa’s Grotto Visit pre-booking form will be circulated to parent via book bags for this years Santa’s Grotto which will be held during the Christmas Fayre.
9. Second-hand School Uniform – a note will be included in the upcoming newsletter requesting that parents wishing to donate secondhand uniform items contact Sheree McCarthy or Jo Anderson, who will arrange collection of items. Secondhand uniform items will be placed on display at the upcoming years Cake Sale Events on a donation only basis.
10. Monica proffered the following ideas for future PSA managed events, which the committee will investigate for the upcoming year: -
 - a. Sponsored Litter Pick Walk – with a view to linking the benefits of environment actions to lesson plans and with funds raised being used directly for the Red Shed or KS1/KS2 gardening projects.
 - b. Mental/Puzzle challenge days – including classroom scavenger hunts etc. to promote mental agility and well-being. Outdoor sports are promoted for physical health and wellbeing – this suggestion will aim to get the children’s minds active. Ideas for how this can be linked to fundraising will be kept for the next meeting.
11. A suggestion was made to send out a questionnaire via the various year group Facebook groups, asking for parental input & suggestions for upcoming PSA events. Sheree McCarthy and Jo Anderson will liaise to expedite this. Following the responses receive the committee will discuss including further TBA dates to the school calender.
12. Sheree McCarthy will organize the posters and pre-booking leaflets for the next school disco and restock the refreshments/tuck shop items during the week.

Next Meeting

Tuesday 16th October 2018 at 7.30pm in the Junior Library

Items for discussion/review:

1. Christmas Cards (Miss Culkin)
2. Colour Run Event (Aleya Chowdhury-Street)
3. Bags for Schools Update
4. Litterpick / Mental Challenge events
5. Update on parental feedback for future PSA events
6. Any other business