

St Vincent de Paul Catholic Primary School



**The school will be opening
fully to all pupils in
September 2020.
This guide details how
this will work.**

First published July 2020

Updated 28th August 2020 (v4)

We are called to be the hands and face of Jesus as we learn, love and grow together

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PLAN FOR THE FULL RE-OPENING OF OUR SCHOOL

1. Introduction

We are looking forward to welcoming all of our children back to a full-time education (Monday to Friday) in our school from Thursday 3rd September, 2020 for Year 1 to Year 6. Nursery and Reception parents will have been sent separate information in relation to a staggered start over the first few days for children in these year groups. The Senior Leadership Team have been collaborating closely with all staff and Governors to devise a comprehensive plan to manage a safe full opening of the school and how the school will function on your child's return.

Please do take time to read this document carefully even if you have done so before, as it has been updated in a number of areas. It will also be useful to keep it to one side, ready to refer to in the first few weeks of the 'new normal'.

A thorough Risk Assessment based upon the advice of Hertfordshire County Council and taking into account other national advice, Government guidance & input from the joint teaching and support staff unions. Please read this document in consultation with our Risk Assessment which is available on the school website.

We continue to keep an eye on Government guidance updates, more of which are expected over coming days. We will, of course, keep you informed of any items that may impact upon your child(ren)'s return.

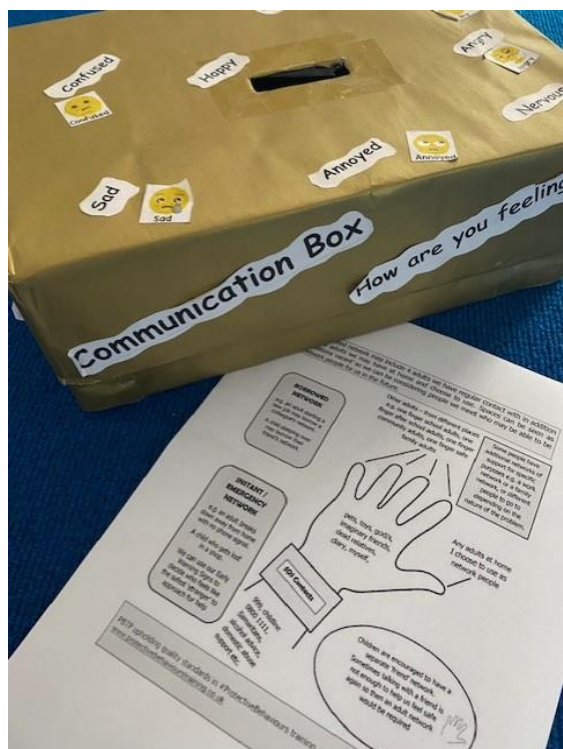
2. Purpose

The purpose of this plan is to share with parents and stakeholders how St Vincent de Paul School will effectively manage the full opening of the school for pupils on Thursday 3rd September, 2020.

We aim to reassure you on three levels:

- (a) That measures have been taken to mitigate any risks in returning to school;
- (b) That the wellbeing of all members of our community is our key priority; and
- (c) That there is a carefully prepared and measured plan for the building of a curriculum that meets the needs of all pupils but does not create any undue pressure.

3. Mental Health and Wellbeing



The coronavirus pandemic and subsequent lockdown has been an unprecedented situation. It is hard to gauge the full impact of the current situation on children's mental health and wellbeing. Our children's experiences of the lockdown period will have been very varied.

From the feedback that we have received, for most of our children, it has predominantly been a safe and productive time. However, for others, it may have been more challenging or traumatic for a number of different reasons.

As a school, our staff team are used to supporting our children through any challenges that they face in life and they have shown that they are very good at doing this - we will, of course, continue to do this in September and will be observing closely to direct support where it is most needed. If you have any concerns in relation to your child's wellbeing as we return please

email your child's new class teacher, copying Mrs Sherry in. Staff email addresses are available in Section 5.

The sudden and unprecedented changes that the lockdown imposed on everyone are likely to have left many of our children feeling uncertain about the future. For some, this may be a fear of a second lockdown, for others it may be a general sense that things that used to feel safe and predictable (e.g. school and friendships) may no longer feel so secure initially. For others the extended period away from school, may make those first steps in returning more anxious than usual.

In September, our 'recovery curriculum' will make extra space for Personal Social & Health Education (PSHE) which will include the opportunity to explore feelings, sustain personal safety strategies, deal with issues and concerns and talk all in a very sensitive manner. This will include access to 'Circle Time' opportunities as required. In each class we will continue to promote a regularly updated hand network and will make use of class communication boxes so that children are able to indicate when they may need to talk further.

4. Transition

Unfortunately, even for those pupils who were in school during the last half term, we were unable to deliver our usual transition programme in school. Staff were in contact with children throughout the Summer term via phone calls, and I know that during these calls, teachers answered questions and dealt with concerns that children may have raised about moving to a new class.

All teachers have produced a video for their classes saying a final farewell and this is accompanied by a clip from their new teacher introducing themselves from the new classroom environment. These transition videos are available on your child's current (rather than new) class page of the school website. These can be accessed from here: <http://stvincent.herts.sch.uk/os-classes.html> .

A carefully planned transition will continue (as it always does) into the Autumn Term so that all children are able to settle well into their new classes.

Some families will be preparing to join the school for the first time in September. We were disappointed that we were unable to host our usual programme of transition for both pupils and parents this year. However, staff have been busy gathering all of the usual information about your children by being in contact with previous settings and other agencies. This helps staff to get a good picture of your child's strengths and needs in the absence of being able to meet them ourselves. Families new to Nursery and Reception should all have received a useful document (with photos) from the Early Years Foundation Stage (EYFS) staff team that provides information for you and your child. We do hope that you find this useful.

We hope that by putting all of these measures in place, we are able to provide children with a solid foundation with which to build upon over the summer holidays as they prepare for their return to school in September. Our aim is to also reduce (as much as we possibly can) the anxiety that children may be experiencing about returning – especially those who have been at home since March.

Similarly, in September, the return to school may be the first contact that children have had with each other in many weeks. Launching straight back into the usual timetable is likely to be challenging, as many of our children have had a long period of time away from the usual daily routine. Although we will have a very clear routine for each class from September, the usual timetable will be adapted so that we can settle all children into good social and academic routines. Our first half term is being planned as a 'Settle to Learning' term to make transition even more effective.

5. Staff Organisation

Our staff teams have been organised as indicated in the table overleaf. For your convenience we have included the email contact details for all teaching staff as from September there will be less physical contact between staff and parents until the government guidance changes. Please do use the email address to contact your child's teacher or a member of the Senior Leadership team should you need to at any point. Please be aware, however, that staff will only be able to respond when they are not with their class and during working day hours. As such please do not expect a response early in the morning, late in the evening or during weekends or holiday periods. This allows all staff to protect their work-life balance whilst enabling open communication with parents.

Team		Staff	Email contact
Senior Leadership Team		Mr J White (Headteacher) Mrs R Sherry (Deputy Headteacher) Mrs V Hargrave (Assistant Headteacher EYFS & KS1) Mrs C Blythe (Assistant Headteacher KS2) Mrs M Curry (SENDCo) Mrs S Lorimer (School Business Manager)	head@stvincent.herts.sch.uk rsherry@stvincent.herts.sch.uk vhargrave@stvincent.herts.sch.uk cblythe@stvincent.herts.sch.uk mcurry@stvincent.herts.sch.uk finance@stvincent.herts.sch.uk
Office Team		Mrs L Levy Mrs S Anderson (new) Mrs N Kear	admin@stvincent.herts.sch.uk
Early Years Foundation Stage (EYFS)	Nursery	Mrs S Humphries (Teacher) Mrs M Madrzyk, Mrs A Mojzis, Mrs C Gaetos	shumphries@stvincent.herts.sch.uk
	Reception Mozart	Mrs Hargrave (Teacher) Ms D Zanelli, Mrs D Farrelly	vhargrave@stvincent.herts.sch.uk
	Reception O'Connor	Mrs K Lambert (Teacher) Mrs P Osmond, Mrs D Farrelly	klambert@stvincent.herts.sch.uk
Key Stage 1 (KS1)	Year 1 Stein	Mrs C Heath (Teacher) Mrs C Wallace	cheath@stvincent.herts.sch.uk
	Year 1 Mistral	Mrs P Caswell & Mrs N Gibbs (Teachers) Mrs G Essex & Mrs S Adesugba	pcaswell@stvincent.herts.sch.uk ngibbs@stvincent.herts.sch.uk
	Year 2 Pasteur	Mrs J Cooper (Teacher) Mrs P Garland	jcooper@stvincent.herts.sch.uk
	Year 2 More	Mrs E McGuire (Teacher) Mrs M Cascarino & Mrs P Watkins	lmcguire@stvincent.herts.sch.uk
Key Stage 2 (KS2)	Year 3 Seacole	Mrs C Blythe (Teacher) Mrs K Unwin & Mrs M Banissy	cblythe@stvincent.herts.sch.uk
	Year 3 Hildegard	Miss S Culkin (Teacher) Mrs J Bailey	sculkin@stvincent.herts.sch.uk
	Year 4 Bonifacio	Mrs D Arnese (Teacher) Mrs M Copeland	darnese@stvincent.herts.sch.uk
	Year 4 Michelangelo	Mrs S Hodges & Mrs T Lawton (Teachers) Mrs M Ambrose, Mrs C Deschamps & Mrs U Lief	shodges@stvincent.herts.sch.uk tlawton@stvincent.herts.sch.uk

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Year 5 Agnesi	Mr P Marsden (new) & Mr R Jennings (Teachers) Mrs M Mooney	pmarsden@stvincent.herts.sch.uk rjennings@stvincent.herts.sch.uk
Year 5 Teresa	Mrs N White (Teacher) Mrs R Stokes	nwhite@stvincent.herts.sch.uk
Year 6 Shakespeare	Mrs E Glover (Teacher) Mr R Prendergast	eglover@stvincent.herts.sch.uk
Year 6 Tolkien	Mr S Crump (Teacher) Miss L Mossop	scrump@stvincent.herts.sch.uk

As many of you have not been able to meet your child's class teacher in person over the course of the Summer Term, each teacher will write to you in September setting out their expectations for the year and providing information about the curriculum.

6. Staggered Start & Finish Times

In order to minimise the risk of person to person transmission during the Autumn term when we welcome back 446 children and their families to the school community, it is important that we have careful plans for entry and exit to the site. Our plan aims to create convenience for working families whilst reducing the overall footfall on the school site during these periods.

Entrance to the site will continue to be via the front gate only and all exits during the drop off period will be via the one-way route to the back gate only. It is essential that all families abide by this even if the site does not seem too busy at particular times. Children will be met at their entrance to their classroom building by a member of staff who will direct them towards handwashing facilities (new external sinks have been installed throughout the site) or hand sanitizer stations.

Only one adult will be permitted to enter the school site accompanying a child. Please ensure that anyone dropping off or collecting your child understands this.

You will be assigned a 15 minute window for arrival and a 10 minute window for collection based upon family surnames as follows:

Surnames	Arrive between	Collect between
A - K	8.30 and 8.45	3.00 and 3.10
L - Z	8.45 and 9.00	3.10 and 3.20

This will be kept under review during the first week of operation and may well need to be adapted.

Children in Nursery and Reception have a different staggered start to the school year initially. This schedule will have been communicated to you via ParentMail and will revert to the above arrangements from Tuesday 8th September.

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Year 5 and 6 pupils will be dropped at the front gate and left to come in on their own without a parent unless another arrangement has been made. Year 5 & 6 will be collected from the back gate at their allocated times.

Staff will be on the look out for parents at the end of the day in order to release them to you immediately. Please do make yourself visible to them in order to speed up the process

Parents and carers must continue to stick to social distancing guidelines whilst on the school site. We will politely challenge anyone who is not adhering to this protective measure in order to protect all staff, pupils and their families.

The gates will close promptly at 9.10am in the morning and 3.35pm in the afternoons.

No pupils will be able to come through the main reception unless for exceptional circumstances such as being collected due to a medical appointment.

Parents and carers should also avoid visiting the office from September, limiting contact to urgent matters only. Communication should predominantly be made via email or telephone for everyday business. The post box outside of the main office can be used to drop off any essential returns. Please ensure that all such items are in a sealed and labelled envelope.

Entry and exit points for each class for drop off / collection are as follows:

CLASSROOM	Entrance	Exit
Nursery	Nursery door	a.m. Infant Hall entrance p.m. Nursery Door
Reception Mrs Hargrave	Classroom door	Classroom door
Reception Mrs Lambert	Classroom door	Door onto KS1 playground
Y1 Mrs Caswell/ Miss Gibbs	Via Y1 outside area	Via Y1 outside area
Y1 Mrs Heath	Classroom door at the foot of the slope	Classroom door at the foot of slope
Y2 Mrs McGuire	Classroom door nr dining room- line up on steps to wait	Side door
Y2 Mrs Cooper	Classroom door nr the dining room	Classroom door on the corner
Y3 Mrs Blythe	Classroom door off playground facing Y1	Classroom door off playground facing Y1
Y3 Miss Culkin	Side door between the toilets off the small playground	Side door between the toilets off the small playground

Y4 Mr Arnese	Classroom door at the end of the building	Classroom door at the end of the building
Y4 Mrs Hodges/ Mrs Lawton	Entrance between Junior toilets opp. office	Parents queue up opp. Classroom window on path (field side). Pupils walk round to meet parents when seen
Y5 Mrs White	Junior Hall – last door off playground	Junior Hall – last door off playground
Y5 Mr Marsden/ Mr Jennings	Via the computer suite back door	Via the computer suite back door
Y6 Mr Crump	Via door from small playground	Via door from small playground
Y6 Mrs Glover	Via door at the top of the steps	Via door at the top of the steps

7. Wraparound Care

The school expects to run a full Breakfast Club facility in September which will operate from Reception to Year 6. However, we will need to limit numbers in order to protect the integrity of the bubbles. Children will remain in year group bubbles throughout the session which will run from 7.45 am to 8.30 am. Arrival will only be permitted between 7.45 and 8am.

Keeping **Breakfast Club** running throughout the Lockdown period, has meant that we have actually been running at a significant loss. This is clearly not sustainable for a school and, as such, we are looking to safely increase our capacity now that the regulations allow us to do so. In order to make this provision financially viable over a period of time we will need to ensure that sessions are pre-booked and paid for a half-term in advance. One off, ad-hoc attendance will not be possible. Further details of this provision and arrangements for booking were Parentmailed and are available on the school website.

It is also expected that the '**Cool After School Club**' can safely operate within current guidelines whilst also remaining financially viable. Mrs Kear has agreed that she will be able to operate this facility for Year 1 to Year 6 but will be maintaining the integrity of our year group bubbles. Mrs Kear will be in contact with details of how this will operate for those currently using the facility. She will operate a waiting list for any further places as and when they become available.

It is important to note that both Breakfast Club and the Cool After School Club will no longer be able to be as flexible to parental requirements as we have previously been. Many schools are simply not operating such clubs initially due to the regulations; we will keep both provisions under review over the course of this term but may need to make changes and adaptations to what we are able to offer over time.

8. Bubbles (Year Groups)

Now that Government guidance has changed about permitted group sizes, children will be contained within Year Group Bubbles. There will be no mixing of Year Groups from September. This means that lunch and break times will still need to be carefully managed and staggered. There will be no whole school or Key Stage acts of worship, but rather class based collective worship and virtual assemblies to which one bubble may be invited as a live audience.



Although staff are permitted under the new arrangements to move between bubbles, as a school we have made the decision to limit staff to one bubble only as an extra precautionary measure wherever possible. Wherever possible, classes within a Year group bubble will also be kept apart as an extra precautionary measure.

9. Classroom Organisation

As the government now expects 30 children in each class, pupils will not be able to socially distance for much of their time inside. However, classrooms have been arranged in order to keep everyone as safe as possible despite this.

Pupils from Year 2 upwards will be sitting in front facing rows as per government guidance. This means that when they are sitting for extended periods they are not face to face with another peer.



With our youngest children, where groups are used (EYFS & Y1), fewer children are at the tables and each child is positioned very carefully to mitigate transmission risks.



Classrooms have been organised in order to reduce clutter, allowing for good circulation space, clear surfaces (allowing efficient cleaning) and reduced soft furnishings. Each class has their own cleaning kit which is used regularly throughout the day. Children within a bubble are permitted to share resources (these will be cleaned regularly) but will also have their own personal kit for most used items.

Each child in **KS2** will need to bring in their **own small EMPTY pencil case** which will be **left in school throughout the term**. These need to be small (no longer than 23cm) and should be of a smooth texture (preferably wipeable) so that the surface can be kept clean and should be labelled with a name. Any pencil cases that are too big will be returned home as there are a number of items that each child needs to be able to keep in their drawer. If you are unable to provide a pencil case, your child(ren) will be provided with a plastic wallet to keep their personal items in.

Wherever possible, pupils will be encouraged to socially distance and hygiene guidance (regular handwashing, respiratory hygiene & the increased cleaning of regularly touched surfaces) will still be followed and no physical contact permitted. The adults teaching the children will be expected to socially distance in relation to each other and where possible to the children although it is understood that there will be circumstances when this is not possible. Where this is not possible, staff will position themselves carefully and will limit the length of contact in order to mitigate the risks. Needless to say, creating a nurturing environment which promotes human relationships continues to be our guiding principle despite the current limitations.

The Local Authority have helpfully clarified that there are three key protective measures that schools must take. Where one measure cannot be adhered to strictly, then one or both other measures should. These 3 measures are:

- Bubbles – keep groups of children separate/not mixing
- Hygiene – extra hand washing, cleaning, sanitizers, catch it-kill it-bin it
- Distancing – Ideally 2m, 1m+ where not possible. Under this distance positioning and time spent become key factors. Staggered starts/end of day and break times enable more effective social distancing at busy times.

10. Distance Learning (Plan 'B')

If there is another national or, more likely, local lockdown, then our school will revert to providing online learning each day in the same way that we did during the partial school closure between March and July. During this time, class teachers provided a structured and comprehensive provision of educational tasks (via Purple Mash and email). This schedule included planned activities for each day. The activities generally followed the structure of a school day and teachers also shared links and resources for parents to use to support their child's learning. Our intention was that this information would provide some reassurance and clarity for parents in how best to support their child.



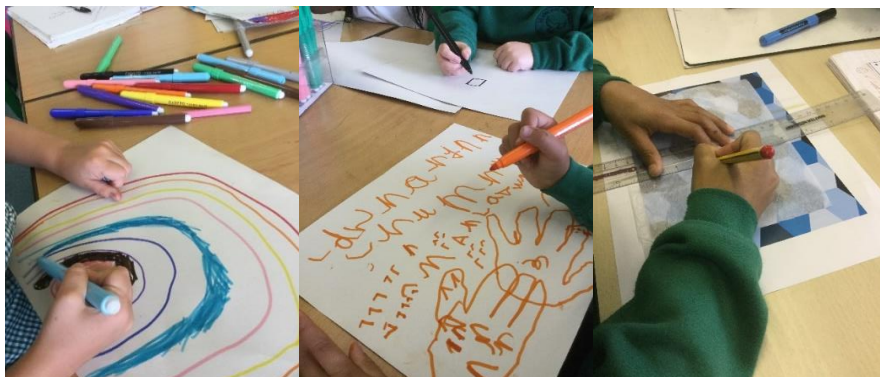
If a Class Bubble has to isolate then these children will revert back to learning online. This will also be the case for any pupil who is required to continue shielding. If your child is still required to shield, please contact Mrs Sherry (rsherry@stvincent.herts.sch.uk) as a matter of urgency.

Parents' feedback about the educational offer for our 'home-schoolers' was overwhelmingly positive; however, we continue to look towards ways to improve this offer and will keep you informed of any changes in relation to this. The government has suggested that there may be the possibility of the loan of IT equipment in certain circumstances should a local lockdown be required. We will be surveying all parents in relation to this in case the need arises during the Autumn Term.

11. Curriculum Offer

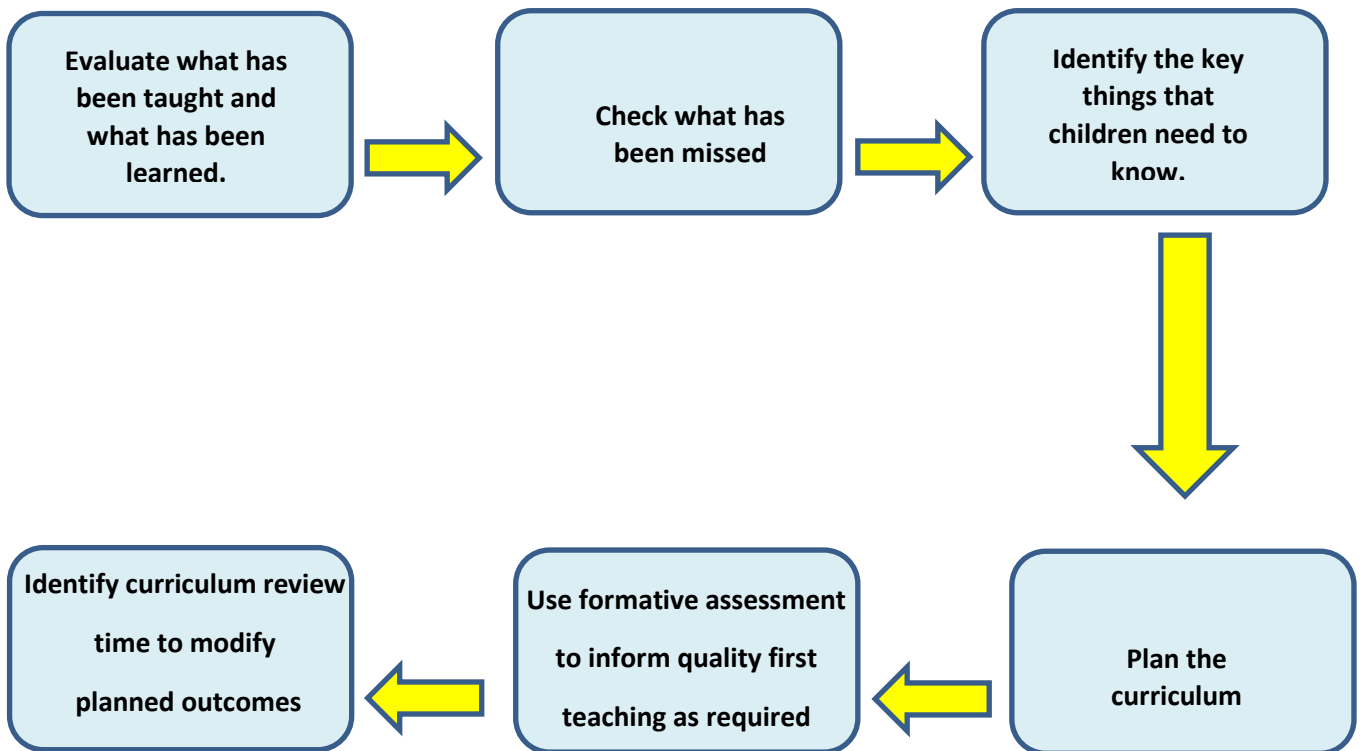
The school has recently composed an Autumn Term Recovery Plan which is available on the school website. This contains more detail about our approach to learning as we return in September and should be read in conjunction with this document.

During the first half term, staff will capture what pupils have learned through on-site education, the remote learning, and what has been achieved at home. We know that pupils keep on learning even when they are not taught. Some pupils will have gone beyond expectations because of the activities they have carried out at home and there will be some pupils who have struggled to complete work for a variety of reasons



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The school will be following this model of curriculum review:



The school will be continuing to use our curriculum maps, but these will need to be adapted, particularly in the Autumn term, to ensure priority is given to the key areas that may need extra time and also to ensure that essential items from the Summer Term are revisited where required. **We will, of course, be continuing to offer a broad and balanced curriculum.**

Our curriculum provision always aims to identify the most effective next steps of learning for each child and this will continue to be our priority. Our focus will be more on what is needed rather than what is 'missing' as a deficit curriculum model and excessive talk of 'catch up' will only cause anxiety and concern. Our staff are brilliant at providing what children need to learn and this will ensure success.

Class Teachers will send home curriculum outlines as usual, in September. As with our Summer Term curriculum offer, we will continue with our emphasis on rebuilding relationships and supporting the wellbeing of all pupils and staff. There is little evidence as yet of the impact on the children's mental health due to the coronavirus - the missed time

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from work, education and loved ones. At St Vincent de Paul School, we will continue to allow enough space within our school week to explore any concerns and give necessary support.

After all, without emotional well-being, children are unable to work to the best of their academic ability. It is now more than ever that our school's nurturing community (inside and outside of school) need to demonstrate strength and compassion to help our children thrive once again.

12. Pupil Requirements

School Uniform:

From the start of the autumn term, children will be expected to wear full school uniform once again. We also advise that personal hygiene be strictly monitored to prevent cross contamination of germs. Plimsolls will be required as usual and should be left in school.

PE Kits:

Children will be asked to come in to school in their PE kits on the days that they have PE. Children will be permitted to wear navy tracksuit bottoms, a plain T-shirt and dark coloured trainers. A separate letter with further information about this will be provided at the start of the new term.

Equipment:



Children must limit what they bring to school. No toys will be permitted. We will be asking children in KS2 to bring in a small (no more than 23cm) wipeable pencil case, which should be left in school. **A coat and a named water bottle should be the only items to come back and forth into school.** In KS1 a book bag will be required. In KS2 back packs are permitted but large ruck sacks are not. These should contain only items that are necessary for school. All pupils items must be able to fit in a locker in KS2 or on their peg in KS1.

Lunchboxes made of washable fabric or plastic are also advised.

13. Lunchtimes & Menu

Lunchtimes will be staggered for year groups to protect the integrity of the bubbles. Hertfordshire Catering Ltd will continue to offer a school lunch, prepared on site. Initially this will continue to be a packed lunch option; however the menu has been expanded to provide more variety over time and some hot options. Lunches will be eaten in the classrooms for Year 1 upwards. Reception children will eat their lunch in the dining room. Further details of the lunch options will follow. This provision will be kept under review with the aim of reintroducing a full hot option as soon as we can safely manage larger numbers in the dining room.

Currently the lunchtime menu contains the following four options each day:

	HOT OPTION	COLD OPTION
Monday	Beef burger in a bun	Tuna roll
	Quorn pattie in a bun	Cheese roll
Tuesday	Sausage hotdog	Ham baguette
	Quorn hotdog	Dairylea baguette
Wednesday	Chicken wrap	Chicken wrap
	Southern fried quorn wrap	Cheese wrap
Thursday	Meatball sub	Ham baguette
	Quorn sub	Cheese baguette
Friday	Pizza slice	Tuna wrap
	Fish finger wrap	Cheese wrap

Children will order a red / green / yellow or blue option each morning during the register. Please discuss the options with your child each day so that they know what to order. This saves much time in the classroom and avoids mistakes

14. Attendance

DFE guidance states: School attendance will be mandatory again from the beginning of the autumn term. This means that from this point, the usual rules on school attendance will apply i.e.:

- Parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;
- Schools' responsibilities to record attendance and follow up absence;



- The availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct.

Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, schools are expected to immediately offer them access to remote education. Schools should monitor engagement with this activity.

Where a pupil is unable to attend school because parents are following clinical and/or public health advice, absence will not be penalised.

All other pupils must attend school. If you still have concerns about the return to school after reading the risk assessment, please do make contact with Mr White (head@stvincent.herts.sch.uk) who will answer any of your questions. We aim to work with all of our community to ensure that everyone feels safe upon return. Please do not hesitate to make contact should you need to discuss anything in relation to the return in September.



15. First Aid & Illness

You must not send your child to school if they have any Covid-like symptom(s):

i.e.

- a persistent new cough;
- and / or a high temperature (37.8 degrees plus);
- and / or a loss or change to your sense of smell or taste

If a child is unwell, but not displaying Covid-like symptoms, please keep them away from school until they are better and inform the office as usual.

In the event of your child becoming unwell at school and needs to be collected, they will be taken to the office area and will wait there until they can be collected.

If a child cuts themselves or has an injury, we will administer first aid in our usual nurturing manner but taking the additional precautions of:

- Adults will need to wear disposable gloves and mask if a wound needs attending. If possible, we shall ask pupils to clean and dress their own wounds (e.g. put on a plaster).
- Ice-packs will be sanitised after use

We will, of course, continue to be kind and nurturing towards the pupils, but are limited in the physical reassurance that can be safely offered at this time.

16. Responding to Covid-19 Symptoms

Suspected case:

If a pupil or adult is ill and they display symptoms similar to Covid-19, schools must:

- Wear PPE when dealing with the pupil/staff;
- Isolate the pupil/staff to a dedicated space (e.g. First Aid room);
- Contact home for staff/pupil to be collected;
- Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school;
- Staff or the parents of pupils must book a test online via the NHS testing system or Call NHS 119;
- All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit.

When a test returns as negative:

- Please inform the school immediately;
- If the pupil/staff member feels well and no longer have symptoms similar to coronavirus (COVID-19) then they can stop self-isolating;
- They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better; and
- Other members of their household can stop self-isolating.

When a test returns as positive:

- Please inform the school immediately;
- The individual must isolate for at least 7 days from the onset of their symptoms;
- The school will engage with Public Health Hertfordshire in coordinating a proportionate and safe response.

Where a return to school is possible this can only happen if they do not have symptoms other than cough or loss of sense of smell/taste. These symptoms can last for several weeks after the infection has gone.

The 7-day isolation period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Their household should self-isolate for the full 14 days from when the symptomatic person first had symptoms, following 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'.

Any positive result will be shared with the child/adult's 'Bubble' who will all be asked to self-isolate and seek testing. The Bubble will only return to school once the period of 14 days self-isolation (from the last date they were in contact with the infected person) has ended, or a negative test result has been given.

17. Travel & self-isolation

You must ensure that if you have travelled to an area and are required to self-isolate upon return due to the location of your travel, you **MUST** self-isolate for 14 days as required.

Please do let us know when this has occurred in order that absences can be authorised. School staff must also abide by these regulations. Details of travel corridors and quarantine locations can be found at <https://www.gov.uk/guidance/coronavirus-covid-19-travel-corridors>. The safety of all members of our community depends upon absolute transparency in relation to such matters and as such, we will initiate a conversation with you if we are unsure whether this has happened.

18. Personal Protective Equipment (PPE)

Generally, staff will not routinely be making using of PPE. However, there are some circumstances where this may be necessary. Staff will always explain to a child why they are wearing such equipment in order that the fear factor can be removed where possible.

19. Face Coverings (masks)

Government advice suggests that it is not necessary for staff or pupils to wear a face covering at school currently. Some staff, however, may feel more comfortable wearing a face covering as an extra level of protection and as such this is permitted. Other staff may be returning to work from a period of shielding and use of a mask may give them further confidence in their protection. It is not expected that children should need to wear a face covering in school. However, if you do feel that this is necessary, your child must be competent in its use and must not compromise their own safety or that of others through its use.

20. Links to Government Guidance

Title of Guidance	Link
School attendance: guidance for schools	https://www.gov.uk/government/publications/schoolattendance
Guidance for full opening of schools	https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools
Government launches NHS Test and Trace service	https://www.gov.uk/government/news/government-launches-nhs-test-and-trace-service
COVID-19: guidance for households with possible coronavirus infection	https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance

What parents and carers need to know about early years providers, schools and colleges during the coronavirus (COVID19) outbreak	https://www.gov.uk/government/publications/whatparents-and-carers-need-to-know-about-early-yearsproviders-schools-and-colleges-during-the-coronavirus-covid-19-outbreak
Supporting your children's education during coronavirus (COVID-19)	https://www.gov.uk/guidance/supporting-your-childrenseducation-during-coronavirus-covid-19
Guidance for parents and carers on supporting children and young people's mental health and wellbeing during the coronavirus (COVID-19) pandemic	https://www.gov.uk/government/publications/covid-19-guidance-on-supporting-children-and-young-peoplesmental-health-and-wellbeing/guidance-for-parents-andcarers-on-supporting-children-and-young-peoples-mentalhealth-and-wellbeing-during-the-coronavirus-covid-19-outbreak
Staying alert and safe (social distancing)	https://www.gov.uk/government/publications/stayingalert-and-safe-social-distancing
COVID-19: guidance on shielding and protecting people defined on medical grounds as extremely vulnerable	https://www.gov.uk/government/publications/guidanceon-shielding-and-protecting-extremely-vulnerable-personsfrom-covid-19
Coronavirus outbreak FAQs: what you can and can't do	https://www.gov.uk/government/publications/coronavirusoutbreak-fags-what-you-can-and-cant-do

See you all in September!



Family Prayer

God be with our family,
From the youngest to the oldest,
Lighting up our relationships,
Sowing grace into our troubles.

God be with our family,
Weaving love into our work,
Our rest, and our play.

Amen.

www.lords-prayer-words.com

