



"We are called to be the hands and face of Jesus as we learn, love and grow together"

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Dear Parent/Carers

On the 25th May 2018, the General Data Protection Regulations (GDPR) comes into force in the UK. These are new data protection regulations build upon the Data Protection Act of 1998.

The GDPR require public authorities and businesses to identify the lawful basis for storing personal data, audit information we already hold and take a 'data protection by design and default' approach to personal data.

In order to ensure that we comply with the new regulations, we are reviewing our current policies and practices. We have already updated our privacy notices in line with the new requirements. These can now be found on the school website.

As part of this compliance process, we are also seeking to update parental consent. The new regulations are clear that consent must be up-to-date and clearly recorded. From now on, lack of response cannot be interpreted as implied consent. We have attached a consent form which we would like all parents to sign and return by the end of the first week back after half term (8<sup>th</sup> June). Paper copies of the consent form will be available from the school office.

We take data protection very seriously here at St Vincent de Paul Catholic Primary School. In line with GDPR requirements, we have already appointed a Data Protection Officer, Mrs Lorimer, our School Business Manager, to oversee our approach to data management and protection. To assist with the GDPR we have also appointed two Deputy DPOs, Mrs Hargrave, Assistant Headteacher and Mrs Blythe, Assistant Headteacher.

To learn more about the General Data Protection Regulation, please visit the Information Commissioner's Office website on <http://ico.org.uk>

Yours sincerely

Mr Jon White  
Headteacher



University of  
Hertfordshire